

Activity 5-4 Pro Forma Cash Flow Statement

<insert your business name here>

Pro Forma Cash Flow Statement

	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Income:												
Cash receipts												
Total Receipts	<input type="text"/>											
Cash Disbursements:												
Advertising Expense												
Rent Expense												
Insurance Expense												
Utilities Expense												
Supplies Expense												
Total Disbursement	<input type="text"/>											
Net cash flow	<input type="text"/>											

Directions: Pro forma financial statements will be required when you apply for funding. Create a pro forma cash flow statement for your business using the form on the spreadsheet.

1. First, estimate your projected sales by month for the first year in business based on your forecasted sales from Activity 5-2. Place those numbers in the appropriate *cash receipts* cell.
2. Next estimate your total monthly expenses based on your start-up costs from Activity 5-1 and your monthly operating expenses. Place these numbers in the appropriate **Cash Disbursement** category by month.
3. Subtract the **Total Disbursements** by month from the *cash receipts* to determine the *net cash flow* estimate for each month.
4. Place a copy of the cash flow statement in the appendices of the business plan.

Note: Depending on your business, you may need to change, add, or delete account titles.

Entrepreneurship

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