

Name:

Class:

Date:

Activity 2.2A: Speech Outline Worksheet

Instructions

As you begin to develop your speech, write the information that you are including in the space provided.

Speech Topic

Answer:

Speech Title

Answer:

Audience

Answer the following questions about your audience.

1. Who is your intended audience?

Answer:

2. How much about your topic do you think your audience knows?

Answer:

3. What do you want your audience to be able to take away from the speech? What is the thing you want them to remember?

Answer:

4. What are the challenges you think you will have with this audience?

Answer:

5. How will you overcome those challenges?

Answer:

Introduction

Develop your introduction.

1. What are you going to use to catch the audience's attention? (Be specific and tell *exactly* what you are going to do for your attention grabber.)

Answer:

Body

List the main sections of your speech (at least three).

1. What are your main points?

A. Section 1

Answer:

B. Section 2

Answer:

C. Section 3

Answer:

D. Section 4

Answer:

E. Section 5

Answer:

Facts

List the facts that you will be using for each of the sections. List three facts per section and include a source for each fact.

1. Section 1

Fact 1

Answer:

Source

Answer:

Fact 2

Answer:

Source

Answer:

Fact 3

Answer:

Source

Answer:

2. Section 2

Fact 1

Answer:

Source

Answer:

Fact 2

Answer:

Source

Answer:

Fact 3

Answer:

Source

Answer:

3. Section 3

Fact 1

Answer:

Source

Answer:

Fact 2

Answer:

Source

Answer:

Fact 3

Answer:

Source

Answer:

4. Section 4

Fact 1

Answer:

Source

Answer:

Fact 2

Answer:

Source

Answer:

Fact 3

Answer:

Source

Answer:

5. Section 5

Fact 1

Answer:

Source

Answer:

Fact 2

Answer:

Source

Answer:

Fact 3

Answer:

Source

Answer:

Conclusion

Answer the following questions about your conclusion.

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1. What ideas do you have for concluding your speech?

Answer:

2. How do you plan to “tell them what you told them”?

Answer:

Speech Assignment

Use the information you have gathered to guide the development of your speech. Bring the facts for each section together. Use connections to your life or your audience’s experiences to make the content more meaningful.

- The speech must be typed
- The speech must be at least 2 1/2 pages (double-spaced)
- Topic may be anything agricultural
- Length of speech should be approximately 5 minutes
- Use proper spelling and punctuation